



Community Engagement & Events Lead

Essential Criteria

Event Management	At least one year's experience in managing and coordinating events. Have at least one year's experience managing event budgets.
Digital Skills	Computer literate with a good understanding of Microsoft applications. The ability to input data with accuracy and a good attention to detail.
Human Rights Based Approach	Have a good understanding of human rights and how it's core to the work and principles of Dates-n-Mates.
Values	Be able to demonstrate the values of inclusion and person-centred approaches.
Communication	Have excellent verbal and written communication skills, adapting to suit different audiences. Be able to create accessible information for different platforms. Be prepared to represent Dates-n-Mates in the media, in public and at stakeholder meetings. Experience contributing to written reports.
Teamwork	Promote a culture of peer support amongst colleagues, demonstrate a coaching style to your practice.
Adult Support & Protection	Have an awareness of Child & Adult Support Protection Legislation and reporting requirements or be willing to work towards this.

Registered address: Dates-n-Mates, Melisa House, Brand Place, G51 1DR. Tel: 0141 427 2957

Company Number: SC748522 Charity Number: SC052107