



Job Description

Role: Support worker

Hours: 35 hours per week (job share will be considered)

Salary: Around £25,000 p.a. plus 5% employer pension contribution

Reporting to: Support Service Manager

Purpose: to support children and young people who are affected by loss and bereavement. This may be in a one to one situation or sibling groups or group work setting. To work with the Trustees, staff and volunteers of the charity to achieve the stated mission of providing the best possible support for children and young people affected by loss and bereavement and to help them move on positively with their lives.

Main responsibilities:

Supporting children and young people directly through the provision of 1:1 support and/or group work at a time of crisis for them.
Offering advice to other professionals working with children and young people.

Making and developing sustainable working relationships with individuals and organisations in the statutory and third sectors.
Maintaining up to date and accurate records and writing reports.
Attending meetings as required.

Representing Sunrise Partnership at meetings and external events.
Delivering informational talks.
Raising the profile of the charity within the Community.
Participating in regular supervision.
Maintaining professional standards and undertaking ongoing professional development.
Any other duties as appropriate to the role.

General Terms and Conditions:

Equal Opportunity

All employees must comply with the Sunrise Partnership's Equal Opportunity Policy and must not discriminate on the grounds of race, colour, nationality, ethnic or national grounds, sex, marital status, disability or any other grounds which cannot be shown to be justifiable.

Health and Safety

All employees are subject to the requirements of the Health and Safety Act and are required to ensure that their work methods do not endanger themselves or others.

GDPR/Confidentiality

All employees are subject to the requirements of the GDPR and must comply with the Sunrise Partnership Confidentiality Policy.

Probationary Period

There is a 3 month probationary period.

Person Specification

| Requirements | Essential | Desirable |
|------------------------------|--|---|
| Education | Relevant professional experience and/or qualification in Social Work, Education, or a related discipline | |
| Knowledge/ Experience | Minimum 3 years post qualifying experience of working with children and young people | Experience of telephone and online support |
| | Experience of working with loss and bereavement | |
| | | Experience of working with the voluntary sector |
| | Experience in Child Protection and Safeguarding | |
| | Experience of group work/facilitation | Trained ' Seasons for Growth ' companion |
| Skills and abilities | Excellent communication and presentation skills | |
| | Excellent organisational skills and vision | |
| | Ability to work alone and in a team | |
| | Computer skills | |
| Personal qualities | Positive attitude, energy and drive | |
| | Relates well to children and adults | |
| Other requirements | PVG membership | |
| | Clean driving licence and access to a car with business class insurance | |
| | Flexibility to work evenings and/or weekends as required. | |