



Aberdeen Communities Mental Health and Wellbeing Fund - £3001 to £15000 Application

Data Protection and Privacy Notice

You can access our Data Protection and Privacy notice by following this link: [ACVO Privacy Policy](#)

Have you read our Data Protection and Privacy Notice? *

Yes

No

Do you consent to the data you have provided above being stored by ACVO in accordance with its Data Protection and Privacy Notice? *

Yes

No

About You

Applicant *

First Name

Last Name

Organisation Address / Your Address (if organisation has no physical office) *

Street Address

Street Address Line 2

Email *

Tel No

About Your Group or Organisation

Group or Organisation Name *

Group or Organisation Contact Email - if different from your email provided *

Group or Organisation: Primary purpose *

- Animal Welfare
- Arts, Culture & Heritage
- Crime & Justice
- Trauma & Crisis
- Poverty
- Education & Training
- Environmental
- Health & Social Care
- Leisure, Recreation & Sport
- People & Communities

Organisation Governance and Finance

What is your organisations legal structure? *

- Scottish Charitable Incorporated Organisation (SCIO)
- Company Limited by Guarantee
- Trust
- Not-for-profit/Asset Locked Company/Community Interest Company (CIC)
- Cooperative & Community Benefit Society
- Community Council
- Parent Council
- Unincorporated Association
- Unconstituted Group

The guidance that we have received from the Scottish Government identifies specific legal structures as being eligible for funding. Those not included within the list are ineligible. If you are unsure of whether your organisation's legal structure is included, please email sandy.mathers@acvo.org.uk for guidance.

What is your expected expenditure for the current financial year (excluding the potential grant)? *

How many months of unrestricted reserves does your organisation have available as stated in the most recent audited or independently examined financial year? *

You will be required to upload the most recent audited or independently examined accounts for your organisation towards the end of this application. If this document is dated 31st March 2023 or older, you may be asked to submit further evidence. If you are an unconstituted group, you will be required to upload this information relating to the organisation that has agreed to hold the funds for you

Organisation: Bank Account Number

What is your expected income for the current financial year (excluding the potential grant)? *

If your application is successful, the funds will be transferred into the bank account of the organisation stated in this application. Funds cannot be managed through a personal bank account or by ACVO. If you are unsure of whether your organisation has access to a bank account as described above, please email

sandy.mathers@acvo.org.uk for guidance.

Organisation: Bank Account Name *

What is the name of your project / activity? *

How many volunteers are likely to be involved in delivering your project? This can be approximate. *

Did you receive funding from this fund during either of the previous two rounds? *

- Yes
- No

Please confirm that the activities outlined in this application are broadly compatible with the normal activities of your organisation. *

- Yes this is similar
- No this is different

Which of the following best describes the project and type of activities outlined in your application? *

- Early intervention: Activities that enable people to take action when they feel that their mental health and / or wellbeing is in the early stages of being compromised
- Prevention: General inclusion activities that enable people to look after their own mental health and / or wellbeing within their communities
- Both

Which of the following best describes the purpose of your application? You can select more than one option. *

- Suicide prevention
- Social isolation reduction
- Tackling loneliness
- Poverty
- Inequality

Which of these best describes the beneficiaries of your project? Is your project for the general population (general), open to all but with a focus on particular target groups (targeted) or aimed directly at particular target groups (restricted)? *

- General

Targeted
Restricted

Which of these best describes the main purpose/activity of your project? You can only select one option. *

- Befriending
- Peer support
- Financial Inclusion/Cost of Living
- Counselling
- Therapeutic Services
- Mentoring
- Group Activity
- Equipment
- Food
- Nature
- Social
- Arts & Crafts
- Maintenance & Repair
- Culture
- Other

Project activity other: Please identify what type of activity will be delivered. *

Is your organisation VAT registered? *

- Yes
- No

Which of the following statements do you believe your project will contribute towards? You can select more than one option *

- We are healthy and active
- We will live in communities that are inclusive, empowered, resilient and safe
- We tackle poverty by sharing opportunities, wealth and power more equally

When do you think the activities described in your application will commence?

Day Month Year

When do you think the activities described in your application will come to an end?

Day Month Year

Organisation: Bank Account Sort Code *

Which of the following types of costs will this funding cover? You can select more than one option *

- Equipment
- Hall hire for community spaces
- Helping people to stay safe
- One-off event
- Small capital spend (up to £5,000)
- Training
- Transport
- Utilities/running costs
- Volunteer expenses
- Staff costs (one off or fixed term only) at Real Living Wage level - see below*

*Any organisation applying for staff costs must be able to demonstrate that anyone directly employed to deliver any activity funded by the grant they are applying for is paid at a rate that is equal to or higher than the Real Living Wage (RLW) level. This level is currently set at £10.90 per hour. The new rate will be announced during week commencing 23rd October 2023 with the expectation that it is implemented by employers within 6 months of that date. Any staff costs calculations will be required to demonstrate that the rise in costs has been considered, along with the resultant changes to any employer national insurance contributions and employer pension costs. It is strongly recommended that no application that includes staff costs at the current RLW level is submitted until the new level has been announced, enabling the increased costs to be included with the application. Information about the new level will be available via the Living Wage Foundation (<https://www.livingwage.org.uk/>).

Please outline your project costs/breakdown your budget. For example, £200 refreshments, £500 hall hire, £340 craft materials. For wages, please specify how much you will be paying per/hr and how many hours associated with the role.

About Your Application

What hardships have your service users experienced over the last 12 months that have had an impact on their mental health and wellbeing? You may wish to consider things like poverty, disability, social isolation, or inequality, and also describe the impact that those hardships have had. *

0/150

Please describe the activities that this grant would enable you to deliver. *

0/200

By engaging with people with lived experience, better outcomes can be achieved. Can you please outline how you have engaged with and involved those with 'lived experience' in the project/activity development process and how they will continue to be involved in the implementation and evaluation phases of the activity/project. *

0/150

Please describe how the activities will help to improve the mental health and wellbeing of your service users. You should make direct reference to each of the hardships that you described your service users as having experienced. *

0/200

How many people do you think will take up the offer of the activity(s) that you will provide over the course of the funding period? *

Will there be a charge for service users to access these activities? *

Yes

No

How do you plan to continue delivering this service once this grant has been spent? This might include allocating any unrestricted reserves that your organisation holds. *

0/150

Documents to be uploaded

Which of the following 'at risk' groups (adults-16+) does your project support? You can select more than one option. *

- Women, particularly women experiencing gender-based violence
- People with a long-term health condition or disability
- People from minority ethnic background
- People with refugee status, and those with no recourse to public funds
- People facing socio-economic disadvantage
- People experiencing severe and multiple disadvantage
- People with diagnosed mental illness
- People affected by psychological trauma (including adverse childhood experiences)
- People who have experienced bereavement or loss
- People disadvantaged by geographical location
- Elderly people
- People from LGBTI communities
- People living with dementia

I have read the guidance provided by ACVO on its website, and it has been carefully considered whilst preparing this grant application. *

Yes

No

I understand that a project evaluation questionnaire will need to be completed and submitted to the Scottish Government via ACVO. *

Yes

No

Which of the following best describes the status of the activities you are wanting funding support for? *

Innovative new activity (providing additionality)

Maintain existing activity

Expansion of existing activity

Development and improvement of a project funded in year 1 and/or year 2 of the Communities Mental Health and Wellbeing Fund

I understand that if for any reason our capability to deliver the project/service that this grant application is to support changes, I must inform ACVO and seek their guidance on how to proceed. *

Yes

No

I understand that where two signatories are required on the designated bank account that funds are to be managed from, the two named people must not be related. *

Yes

No

Where in Aberdeen will the activities outlined in your application take place? You can select more than one option. *

Aberdeen City wide

Bridge of Don

Kingswells/Sheddocksley/Summerhill

Northfield/Mastrick North/Mastrick

Hilton/Woodside/Stockethill

Tillydrone/Seaton/Old Aberdeen

Midsocket/Rosemount

George Street/Harbour

Lower Deeside

Hazlehead/Ashley/Queens Cross

Airyhall/Broomhill/Garthdee

Torry/Ferryhill

Kincorth/Nigg/Cove

Dyce/Bucksburn/Danestone

nt of the grant you are applying for? *

Up to £15000

ACVO, Aberdeen City Council and Aberdeen City Health and Social Care Partnership are working collaboratively to enable organisations to access funding opportunities in the City. If your application is not eligible for funding from the Communities Mental Health and Wellbeing Fund, would you be happy for it to be passed on to partner organisations if we believe it could meet their funding criteria? For example, your application focuses on supporting the mental health of young children, therefore would be eligible for the Health Improvement Fund managed by Aberdeen City Health and Social Care Partnership. *

Yes

No

Name *

First Name

Last Name

Date of application

Day Month Year

Proposed Project

Please be as brief as possible, whilst providing enough information for application assessors to make an informed decision. Please do not assume that assessors know anything about your organisation or activity.

Who have you spoken to about the need for the activities you plan to deliver? You should briefly describe any conversations you have had with local partners and/or statutory services about the need for these activities. *

0/200

Please upload the following applicable documents.

All documents must have your organisation's name in the file name so that we know which files relate to which applications:

1. Most recent bank statement showing bank account name, sort code, and account number.
2. Most recent annual accounts.
3. Your organisation's constitution or governing document.
4. Partnership letter outlining the names and contact details for each organisation, to include signatures of authorisation by a trustee of each organisation using the template provided on the ACVO website.

Declarations

I understand that if there is an underspend on the grant, I must report it to ACVO and that the underspend may have to be repaid. *

Yes

No

I declare that the following statement is true: The organisation I am completing this form for has not applied to any other fund for support to deliver the project/service(s) that have been described in this application. *

Yes

No

I declare that all information provided within this grant application form is, to the best of my knowledge, factual and correct on the day it was completed. *

Yes

No

